

RULES

New Zealand Softball Scorers Association Incorporated

Part One – Objects and Powers

1 NAME

The name of the Association is the New Zealand Softball Scorers Association (Inc.) hereinafter referred to as the "Association".

2 REGISTERED OFFICE

The registered office of New Zealand Softball Scorers Association shall be 93 Hutt Park Road, Lower Hutt, or at such other place or places as determined by the New Zealand Softball Scorers Interpretation Panel, and advised to the Registrar of Incorporated Societies and "Softball New Zealand".

3 OBJECTS

The objects of the Association are:

3.1 To be a body within "Softball New Zealand" for the administration, promotion and development of Softball Scoring;

3.2 To be a member of "Softball New Zealand" and as such enforce the rules and regulations of "Softball New Zealand";

3.3 To encourage participation and achievement in Softball Scoring in New Zealand;

3.4 To organise, promote and administer scoring and statistical activities within the sport of Softball in New Zealand;

3.5 To maintain and enhance the reputation of Softball New Zealand Scoring, "Softball New Zealand", and Softball through the development and promotion of standards and practices which fulfil these Objects;

3.6 To provide information, assistance and resources to its Members;

3.7 To develop and train scorers, statisticians and other personnel involved in Softball in scoring and statistics related to the game of Softball; and to

3.8 At all times to act on behalf of, and in the interests of, the Members and Softball.

4 ATTAINING OBJECTS

The Association shall be empowered to do all things necessary which are incidental to and necessary for the attainment of the objects of the Association.

5 PROPERTY OF THE ASSOCIATION

The Association must apply all property and income of the association towards the promotion of the objects or purposes of the association. No part of that property or income to be paid or otherwise distributed, directly or indirectly, to member(s) of the Association for the sole personal or individual benefit of any member.

6 POWERS OF THE ASSOCIATION (as conferred by Section 13 of the Act).

- 6.1 To acquire, hold, deal with, and dispose of any real or personal property;
- 6.2 To open and operate bank accounts;
- 6.3 To invest its money –
 - (i) in any security in which trust moneys may be invested; or
 - (ii) in any other manner authorised by the rules of the Association;
- 6.4 To borrow money upon such terms and conditions as the Association thinks fit;
- 6.5 To give such security for the discharge of liabilities incurred by the Association as the Association thinks fit;
- 6.6 To appoint agents and employees to transact any business of the Association on its behalf for reward or otherwise;
- 6.7 To build, construct, erect, maintain, alter and repair any premises building or other structure of any kind and to furnish equip and improve the same for use by the Association;
- 6.8 Accept donations and gifts in accordance with the objects of the Association;
- 6.9 Print and publish any information by any media including newsletters, manuals, newspapers, articles or leaflets for promotion of it's objects; determine regulations, policies and procedures for the governance and management of Softball Scoring under the auspices of New Zealand Softball Scoring;
- 6.10 To determine who are its members;
- 6.11 To establish an Interpretation Panel (herein known as the "Panel", task co-ordinators and/or other groups and to delegate its powers and functions to such groups;
- 6.12 To enforce the Rules of Softball as they apply to Softball Scoring;
- 6.13 To regularly review Rule 12 of "Softball New Zealand" and any other rule that pertains to Softball Scoring;
- 6.14 To appoint scorers/statisticians to National fixtures and National teams as determined by "Softball New Zealand";
- 6.15 To maintain a qualification and grading system for it's members;
- 6.16 Provide gifts and prizes in accordance with the objects of the Association;
- 6.17 Organise events for Members and the promotion of the Association; and
- 6.18 To enter into any other contract the Association considers necessary or desirable.

Part Two - Membership

7 MEMBERSHIP

- 7.1 Membership shall be open to any person who wishes to further the interests of the Association.
- 7.2 Any person seeking membership shall do so through membership with a member association.

Note: Any person who resides in an area not covered by a member association may either affiliate through the nearest member association or apply to affiliate directly through the Panel

7.3 Each person admitted to membership shall be:

7.3.1 Bound by the Rules and By-laws of the Association;

7.3.2 Come liable for such fees and subscriptions as may be fixed by the Association; and

7.3.3 Entitled to all advantages and privileges of membership.

7.4 Membership Categories:

7.4.1 ORDINARY MEMBER

Any person who has attained a grading from the New Zealand Softball Scorers Association.

7.4.2 ASSOCIATE MEMBERS

Persons other than ordinary members who are interested in promoting the Association, but who do not wish to actively participate in the scoring activities of the Association, may become an Associate Member.

7.4.3 ASSOCIATION MEMBERS

Associations affiliated and determined by the "Softball New Zealand" are deemed to be Association Members. These associations may be represented by a dedicated Scorers Association or a scoring contact.

7.4.4 LIFE MEMBERSHIP

The Management Committee as a Life Member may elect any member who has given outstanding service to the Association. Any member may nominate a person to the Interpretation Panel for consideration for Life Membership.

7.4.5 PATRON

The Association may, at its discretion, elect a patron/s or vice patron/s of the Association for such period as may be deemed necessary. Such patron/s or vice patron/s shall not be eligible to vote unless they are current members of the Association under another category of membership.

7.5 The Panel shall appoint a member to maintain an up to date register of members of the Association.. That member may or may not be a member of the Panel.

7.6 A member may at any reasonable time inspect the records and documents of the Association.

8 SUBSCRIPTIONS

8.1 An annual subscription shall be paid by Ordinary Members and Associate Members.

9 TERMINATION OF MEMBERSHIP

9.1 Any person's membership may be terminated by the following events:

9.1.1 resignation

9.1.2 expulsion

9.1.3 a member's annual membership fee remains unpaid 31 May each year falling due;

9.2 The Interpretation Panel shall have the power to suspend or expel any member of the Association for:

9.2.1 any of the events in Item 8.1 or

9.2.2 by any act detrimental to the Association

Part Three - Interpretation Panel, Appointment Process, Roles, Secondary Appointments

10 INTERPRETATION PANEL

NB: (1) sometimes called The Panel.

10.1 Management of the Association shall be vested its officers, being members appointed to the Interpretation Panel through an appointment process outlined in Rule 11.2 and consisting of:

101.1 Chief Scorer

10.1.2 Deputy Chief Scorer for the Northern Region

10.1.3 Deputy Chief Scorer for the Central Region

10.1.4 Deputy Chief Scorer for the Southern Region

10.1.5 National Statistician

11 APPOINTMENT PROCESS

11.2 The appointment process for the Interpretation Panel shall be as follows;

11.2.1 Chief Scorer; nominations for Chief Scorer shall be called by "Softball New Zealand". "Softball New Zealand" shall appoint a selection committee who will make an appointment from applications received. All Member Associations shall be given the opportunity to indicate their preference of candidate. This is not a mandate of appointment for the top preferred candidate but an indication of preference which will be used to guide the selection panel.

11.2.2 Deputy Scorers; nominations for the three Deputy Scorers for the Northern, Central and Southern Regions shall be called by "Softball New Zealand" in conjunction with the Chief Scorer. The Chief Scorer shall appoint a selection committee who will make an appointment from applications received. All Member Associations shall be given the opportunity to indicate their preference of candidate for the respective region. This is not a mandate of appointment for the top preferred candidate but an indication of preference which will be used to guide the selection panel. The Chief Scorer shall appoint a selection committee who will make an appointment from applications received.

11.2.3 Statistician; nominations for the shall be called by "Softball New Zealand" in conjunction with the Chief Scorer. The Chief Scorer shall appoint a selection committee who will make an appointment from applications received. All Member Associations shall be given the opportunity to indicate their preference of candidate. This is not a mandate of appointment for the top preferred candidate but an indication of preference which will be used to guide the selection panel.

11.3 A quorum of the Interpretation Panel shall be three (3) members.

11.4 The term of all appointments on the Interpretation Panel outlined in Rule 10.1(1-5) shall be of two years, with the appointments scattered through a two year cycle as follows;

11.4.1 Year One – Chief Scorer and Statistician, Year Two – Deputy Chief Scorers

12 ROLES

12.1 The Role of the Chief Scorer shall be as follows:

12.1.1 Conduct Scorers panel meetings;

12.1.2 Act as a resource person and positive role model for Softball Scoring;

12.1.3 Maintain positive working relationships with all scoring associations;

12.1.4 To oversee the selection and control all Scorers to national tournaments;

12.1.5 To liaise with "Softball New Zealand" to provide Scorers viewpoint;

12.1.6 Take an active part in any committee that one is appointed to by "Softball New Zealand";

12.1.7 Provide "Softball New Zealand" with recommendations for scoring appointments with New Zealand teams;

12.1.8 Provide an annual report to "Softball New Zealand";

12.1.9 To oversee the development of "Softball New Zealand" scorers;

12.1.10 Provide "Softball New Zealand" with a Scorers message for their programme;

12.1.11 To ensure the standards of scoring are maintained; and

12.1.12 To delegate tasks as appropriate to panel members and other suitable personnel.

12.2 The role of the Regional Deputy Chief Scorers shall be:

12.2.1 To provide the viewpoint for scorers in the respective regions;

12.2.2 To provide advice and guidance on scoring in the respective regions;

12.2.3 To make recommendations for the appointment of scorers to fixtures in the respective regions;

12.2.4 To monitor and assist with the development of scorers in the respective regions;

12.2.5 To assist the Chief Scorer where necessary and required with delegated tasks;

12.2.6 To attend Panel meetings and other forums as required;

12.2.7 Recommend the appointment of a regional deputy scorer to assist with the management of scorers in the region; and

12.2.8 To be responsible to the "Softball New Zealand" Chief Scorer

12.3 The role of the Statistician shall be:

12.3.1 To collect, check, record, collate and present statistical information about softball players and games;

- 12.3.2 Maintain player and game statistics to an international level;
- 12.3.4 To maintain Player and Game Statistics at Inter-Provincial Level; and to
- 12.3.5 Assist Chief Scorer and Deputy Chief Scorers to identify and train potential Statisticians.

13 SECONDARY APPOINTMENTS

13.1 Secondary Appointments may be made to assist with the provision of scoring and statistics. These may include (but are not limited to):

- 13.1.1 Assistant Statistician – to assist the statistician with that role;
- 13.1.2 Northern Regional Deputy – to assist the Northern Deputy Chief Scorer with that role;
- 13.1.3 Central Regional Deputy – to assist the Central Deputy Chief Scorer with that role;
- 13.1.4 Southern Regional Deputy – to assist the Southern Deputy Chief Scorer with that role;
- 13.1.5 Tournaments Co-ordinator – to co-ordinate the distribution of scorer applications to national tournaments;
- 13.1.6 Database Co-ordinator – to manage the database of scorers;
- 13.1.7 Equipment Co-ordinator – to manage and maintain "Softball New Zealand" electronic scoring equipment;
- 13.1.8 Examination Co-ordinator(s) – to set, mark and manage the theory and refresher theory examinations;
- 13.1.9 Funding Co-ordinator – to prepare and submit applications for funding as required;
- 13.1.10 Uniform Co-ordinator – to manage the provision of uniforms for scorers in New Zealand;
- 13.1.11 Social Media Co-ordinator – to oversee the placement of material on the Scorers website and social media platforms; and
- 13.1.12 Training Co-ordinator(s) - to advise on and maintain training programmes for scorers.

13.2 The term of the co-ordinators shall be of two years with the term of the Assistant Statistician and Regional Deputies aligning with those of the Statistician and Deputy Chief Scorers respectively.

13.3 The appointment process for the secondary appointments shall be that expressions of interest shall be called for by the Chief Scorer. The Chief Scorer shall appoint a selection committee who will make an appointment from expressions of interest received.

13.3 The secondary appointments in 13.1.5-12 may be held by a Panel member.

13.4 There shall be scope for other secondary appointments as required by The Panel on a short term and/or long term basis.

PART FOUR – MEETINGS

14 INTERPRETATION PANEL MEETINGS:

14.1 At least two Interpretation Panel Meetings shall be held each year.

14.2 Notes and decisions from the Interpretation Panel Meeting shall be made available to all scorers.

14.3 Any scorer may apply to attend the Interpretation Panel Meeting, however this will be at the discretion of the Chief Scorer.

14.4 An Annual General Meeting shall be held once every year in conjunction with an Interpretation Panel Meeting. The Panel shall determine when and where the Association shall meet.

14.5 All meetings shall be chaired by the Chief Scorer. If the Chief Scorer is absent, the Panel shall elect another member to Chair that meeting. Any person chairing a meeting has a casting vote.

14.6 The business of an Annual General Meeting shall be:

(a) Receiving any minutes of the previous Panel's and Association's meeting(s);

(b) The Chief Scorers report on the business of the Association;

(c) A report on the finances of the Association;

(d) Election or appointment of a Treasurer;

(e) Motions to be considered;

(f) Election or appointment of an Auditor;

(g) General Business.

14.7 Each Association member shall carry ONE vote at an Annual General Meeting. Each Panel member shall carry ONE vote at an Annual General Meeting.

PART FIVE – FINANCIAL MATTERS

15 AUDITOR

15.1 The Annual General Meeting shall elect or appoint an Auditor or Auditors.

15.2 The Auditor/s shall examine and audit all the books and accounts of the Association annually, and have the power to call for all books, papers, accounts, receipts etc., of the Association and report thereon to the Annual General Meeting.

16 FINANCE

16.1 All funds of the Association shall be deposited into the Association's accounts at such bank or recognised financial institution as the Interpretation Panel may determine.

16.2 All accounts due by the Association shall be paid by cheque or internet banking after having been passed for payment at the Interpretation Panel Meeting. When more immediate payment is necessary, account/s shall be paid by written approval by no less than three Panel members and the action endorsed at the next Interpretation Panel Meeting.

16.3 All Panel members shall not spend more than a set amount Petty Cash without the consent of the Interpretation Panel, and shall keep a record of such expenditure in a Petty Cash Book.

16.4 A statement showing the financial position of the Association shall be tabled at each Interpretation Meeting by the Chief Scorer or another Panel member delegated to manage the finances. Such delegation shall be confirmed on an annual basis at the Annual General Meeting.

16.5 A statement of Income and Expenditure, Assets and Liabilities shall be submitted to the Annual General Meeting held between April and July. The auditor's report shall be attached to such financial report. This report shall be made to the Annual General Meeting.

15.6 The financial year of the Association shall commence on 1 June each year. The accounts, books and all financial records of the Association shall be audited each year.

16.7 The signatories to the Association's account/s will be the Chief Scorer and any one (1) other Panel member. All Panel members shall be signatories.

16.8 All property and income of the Association will apply solely to the promotion of the objects of the Association and no part of that property or income shall be paid or otherwise distributed, directly, or indirectly, to members, except in good faith in the promotion of these objects.

PART SIX – MISCELLANEOUS MATTERS

17 COMMON SEAL

(A rubber stamp on which is engraved the Association's name)

The common seal of the Association shall be kept in the care of the Chief Scorer. The seal shall not be used or affixed to any deed or document except pursuant to a resolution of the Interpretation Panel and in the presence of at least the Chief Scorer and two members of the Panel, both of whom shall subscribe their names as witnesses.

18 BY-LAWS AND RULES:

18.1 The Panel may from time-to-time make, alter or rescind bylaws for the general management of the Association, so long as these are not repugnant to these rules or to the provisions of law. All such bylaws shall be binding on members of the Association. A copy of the bylaws for the time being, shall be available for inspection by any member on request to the Chief Scorer.

18.1 No alteration, repeal or addition shall be made to the Rules except at a Panel Meeting, called for that purpose and notice of all motions to alter, repeal or add to the Rules shall be given to members fourteen (14) days prior to the Panel Meeting prior called for such purpose. Any member scorer may attend the appropriate part of the Panel Meeting.

18.2 The Chief Scorer shall forward such notices of motion to each Member Association fourteen (14) days prior to the Panel Meeting.

18.3 Alterations to the By-laws can be made only at an Interpretation Panel Meetings provided notice of the proposed alteration/s has been duly notified to Panel Members and member Associations.

18.4 Member Associations may be asked to vote on proposed rule alterations by mail or electronic communication.

18.5 Such motions, or any part thereof, shall be of no effect unless passed by a seventy five percent (75%) majority (Special Resolution) of those Interpretation Panel members and Member Association members making a vote.

19 DISSOLUTION

If, on the winding up of the Association, any property of the Association remains after satisfaction of the debts and liabilities of the Association and the costs, charges and expenses of that winding up, that property shall be distributed:

- (a) to another incorporated association having objects similar to those of the Association; or
- (b) for charitable purposes, which incorporated Association or purposes, as the case requires, shall be determined by resolution of the members.